



ADMISSIONS POLICY

For Reception to Year 6 admissions are administered by Lewisham Local Authority

For Nursery:

We offer a combination of full and part-time Nursery places at Marvels Lane Nursery.

Full-time (30 hour) places consist of 5 full days (9:00am - 3:00pm). Part-time (15 hour) places will either consist of 5 mornings (8:45am -11:45am) or 5 afternoons (12:30pm - 3:30pm).

Our Nursery team consists of a highly experienced Class Teacher and Nursery Nurse, who are supported by a range of additional adults. They provide high quality educational opportunities within a stunning environment that promote a progression of learning for children across the week. For this reason, we do not offer alternative timings for part-time places (e.g. 2½ days per week).

If you would like to check the criteria for a full-time place please visit <https://www.gov.uk/30-hours-free-childcare>

Children usually start Nursery in the September before they are due to start school. However, if spaces are available, they may be offered a place to start in the half term after they become three. No child will be admitted to the nursery before their third birthday.

Applications for Nursery should be made **directly to the school** via the online form below. Paper application forms can also be requested from the school office. Parents can register for a place in the Nursery at any time.

If there are more applicants than spaces, it will first be established whether the space is for a full-time (30hr) or part-time (15hr) place. Decisions will then be prioritised in the following order:

1. **When** is the child due to start school? (Priority will be given to children due to start Reception in the following September)
2. Is the child in public care (also called '**Child Looked After**')?
3. Does the child or their family have an **acute medical or social need** that the Headteacher judges to be exceptional?
4. Does the child have a **sibling** on the roll of the school?
(Siblings include all blood or adoptive siblings, half siblings, foster siblings of looked after children and step-siblings. Proof of the sibling relationship may be required).
5. Is the child a **Lewisham resident**?
6. How **far does the child live** from the school? (Priority is given to those living closest to the school)
7. The length of time a child's name is on the application list does not affect these priorities.

If you have any questions, please contact the school office.