

MARVELS LANE PRIMARY SCHOOL

PLAN FOR FULL RE-OPENING OF SCHOOL from 4th SEPTEMBER

Including summary of risk assessment & procedures for parents

Following extensive consultation, the following plan for Marvels Lane School opening to all children has been put in place. This plan is to be implemented alongside the comprehensive Risk Assessment.

Both are based on government and Lewisham guidelines, taking into account Union advice and our own particular local context. The government has provided comprehensive guidance regarding what schools must and should do in order to open fully. The government has based its decision to open schools on several key principles:

The current level of risk from Coronavirus is reduced and the value of children being in school outweighs this risk. Coronavirus is less prevalent across the country and the local area. Testing can happen quickly. Track and Trace are in place. The risk to children from catching Coronavirus is low. This is combined with the widely accepted view that the value of opening school is high - In terms of children's short and long term academic and emotional well-being (especially children from disadvantaged backgrounds) and also the family and economic benefits of parents being able to get back to work.

The guidance then covers a range of measures that schools can put in place a) to prevent or further reduce the risk of transmission of the virus and b) to respond quickly and effectively to suspected or actual cases. It is also clear that these measures are not 'all or nothing' and in order to enable such large numbers of children to return to school, they will not always be able to be implemented 100% of the time. Any substantial rather than full implementation will also be beneficial and reduce risk.

We will be reviewing our plan and Risk Assessment on a regular basis and will let you know any significant changes.

In this context we aim to open to all pupils with the following arrangements in place:

Who?	When?
Years 1 - 6	Friday 4 th September
Reception	Monday 7 th September (half day) Monday 14 th September (full-time)
Nursery	From Wednesday 9 th September (please see separate communication)

Children will be taught in their new class groups. Play and lunch will be staggered so that they will only mix with other children in their year group. For the first half term, additional learning groups will also only be with other children in the same year group. Wherever possible, staff will also stay and work within a year group. Teachers providing cover will do so in more than one year group, but take additional social distancing measures. Similarly, leadership and support staff will limit their contacts with groups and maintain social distancing and enhanced hand washing wherever possible.

Staggered timings, designated entry/exit doors and allocated toilets will minimise the likelihood of any contact between year groups as they move around the school.

Resources will mostly be kept within a class or only shared within a year group. Any resources used by more than one year group will be rigorously cleaned or held for 72 hours before use.

Access to the site will continue to remain as limited as possible. We will encourage parent/carers to communicate where possible through telephone (0208 857 3904) and email (admin@marvelslane.lewisham.sch.uk) via the office. When this is not possible, there will be access to the office with the following procedures in place:

Only the outer office (lobby) with the glass speaking panel will be used.

One parent/visitor can enter the outer office (lobby) at a time.

Two other parents/visitors at a time can wait outside near the ramp.

If there are more people, they will need to queue at a distance of 2m outside the main gate.

Class teachers will also have class email addresses which can be used for class-based communication, although because of teachers' many other commitments we would ask that you are patient with response times.

In exceptional circumstances, a parent may be invited into the main reception area and/or an appointment made to meet with a member of staff. On these occasions, appropriate protective measures such as social distancing and face coverings will be required.

Classes will be told which of our 4 entrances they must use to enter and exit school. At this stage, parents will not be allowed onto the site and we recommend that children are only dropped off or picked up by one adult. Each gate will be supervised by staff who will take the **younger** children to their class. The children will also be brought out to the designated gate at home time. Staggered drop off and pick up times will be as follows (see attached sheet).

We will be following the guidance for social distancing. It is recognised that primary children, especially younger children, will not be able to social distance effectively, so the main protective measures are minimising mixing between year groups, hand and respiratory hygiene and enhanced cleaning. However, the older children will be encouraged to maintain a social distance where and when they can. This will be supported by desk and furniture arrangements in classrooms and markings/signs around the school. A member of the SLT will be available to support older children who find social distancing more difficult to maintain.

Posters will be displayed in all key areas reminding all of the cleaning protocols and arrangements for hand washing. Hands will be washed for at least 20 seconds using soap and water. This will happen on arriving at school and just before leaving as well as before and after lunch, after using the toilet and at other times during the day where necessary. Hand sanitiser stations will also be available at key points around the school.

An enhanced cleaning programme is in place with additional staff employed. All key areas and toilets will be cleaned more frequently and this will be monitored by our premises officer.

In Years, N, R, 1 and 2 some soft furnishings and resources will be removed from classrooms. In years 3, 4, 5 and 6 desks will be arranged so that no children are facing each other in close proximity. Children in years 2 to 6 will also be provided with their own individual stationary pack in order to minimise the need for sharing.

The halls will now be used for PE, Assemblies or lunch but with no mixing of year groups. Special Time will take place on a Monday, but Key Stage or Whole School Assemblies will be replaced with a variety of class activities. These activities will be focused primarily on children's social and emotional well-being and development as well as their language development and the school Values Words.

We want to limit the amount of things brought into school, so ask that the children only bring in one bag, a water bottle, PE Kit, a coat, a reading book and a home packed lunch, if required.

Uniform is expected to be worn and needs to be purchased online (see Ms. Bull's previous emails).

Guidance regarding face coverings will be kept under regular review as guidance changes. However, at the moment children should not wear face coverings in school. If they have worn one for the journey, it should be stored in a plastic bag in their school bag or taken home by their accompanying adult. Staff may wear a face mask if they choose. Any visitors will be expected to wear a face covering inside the buildings unless agreed otherwise.

Our catering team will be only providing cold meals until 11th September. After this, we aim to get as close to our usual hot dinner provision as possible and will update you on specific arrangements in due course. School dinners will be charged at the normal rate unless you qualify for Free School Meals (please contact the office if your circumstances have recently changed and you feel you may be eligible). Children may bring their own packed lunch. Lunch will be eaten in the hall with staggered timings and designated entry and exit points to enable year groups to maintain social distance. Each child needs to bring a clearly labelled water bottle.

First Aid and Safeguarding arrangements will be as normal. PPE equipment will be available for first aid and intimate care. We will of course support children who hurt or wet themselves however we will also encourage them to be independent whenever possible or appropriate.

If a child shows symptoms of Covid19, we will take them to our allocated room until they can be collected. No child should be sent to school if they show any symptoms of Covid19 or if they are needing to self-isolate as a family because someone at home has symptoms. Please note that if an adult or child has suspected symptoms of Covid19, they will be expected to get a test as soon as possible and self-isolate (along with their family) as per government guidelines. If they receive a negative test result, they and their siblings can return to school when they are better. If the test is positive, then the individual will be expected to self-isolate for 10 days and their family for 14 days. If a child has tested positive, children and adults in their class and possibly their year group will also be required to self-isolate for 14 days. Remote learning will be provided to all children self-isolating.

We also need you to be aware that both children and staff previously classified as extremely vulnerable are now expected to come to school under the government's current guidelines.

We would remind parents of the government advice to walk wherever possible and if having to use buses, to follow the safer travel guidance.

The school curriculum will be adapted for at least the first half of term, enabling children to settle back into school life as quickly as possible and also teachers to provide a broad curriculum, while identifying and gradually filling gaps in the core subjects. Additional catch up programmes will not start until after half term. Throughout this time and beyond we will also be giving the children a range of opportunities to talk about their experiences, worries and concerns. Our Place2be counsellors will also be available on site.

We will not be doing any trips off site in the first instance.

After School Club and Breakfast Club will be available to children of Key Workers from 7th September and to a limited number of children of other working families with no other childcare options from September 14th. Please contact the school to request a place.

We are not planning to provide other after school clubs until after half term when we will review this provision.

The government expects all children to return to school and we look forward to welcoming everybody back to Marvels Lane over the next two weeks.

It is important to be absolutely clear that these comprehensive measures being put into place in the Full Return Plan and Risk Assessment are being put into place to significantly reduce risk, not eliminate it. As stated at the beginning, they take into account up to date guidelines from the government and Lewisham, Union advice and also concerns expressed by staff and parents.

Any feedback or comments are welcomed and will be considered and incorporated wherever possible as part of our regular reviews of the plan and risk assessment.