



# Free School Meals and Pupil Premium Application Form



Free School Meals are part of something called Pupil Premium. This premium is money that schools are given to help increase achievement. It is paid per child and, for children in the reception year to year 6, is currently £1320 per child. This money enables the schools to provide more services and run more activities. It also means we can carry out events cheaper, and sometimes even free of charge.

If your child is in Reception, Year 1 or Year 2, they're automatically eligible for Universal Infant Free School Meals. **However, an application for Free School Meals must still be made so that we can get Pupil Premium. We are happy to make this application for you.**

**1.** Please enter the details of the children living with you who attend Marvels Lane school:

CHILD'S FULL NAME (AS SHOWN ON THEIR BIRTH CERTIFICATE)	CHILD'S FULL NAME (AS SHOWN ON THEIR BIRTH CERTIFICATE)	CHILD'S FULL NAME (AS SHOWN ON THEIR BIRTH CERTIFICATE)
CHILD'S DATE OF BIRTH	CHILD'S DATE OF BIRTH	CHILD'S DATE OF BIRTH
CHILD START DATE AT THIS SCHOOL	CHILD START DATE AT THIS SCHOOL	CHILD START DATE AT THIS SCHOOL

**2.** Is your household combined annual income **less than** £16,190? (Y or N)

*If you have answered 'Y' to question 2, please continue to Question 3.*

*If you have answered 'N' to question 2, you do not meet the eligibility criteria for Free School Meals (Pupil Premium), so please hand the form (without completing any more of it) to a member of the school office team.*

**3.** Which of these benefits do you receive? *(Please ✓ all that apply)*

<input type="checkbox"/>	Income-based Jobseekers Allowance (not contribution-based)
<input type="checkbox"/>	Income-related Employment Support Allowance [ESA] (not contribution-based)
<input type="checkbox"/>	Income Support
<input type="checkbox"/>	Universal Credit
<input type="checkbox"/>	The guaranteed element of state pension credit
<input type="checkbox"/>	Support under Part VI of the Immigration and Asylum Act 1999
<input type="checkbox"/>	Child Tax Credit

*If you have ticked any of these, you probably qualify for Free School Meals (Pupil Premium) and we are happy to apply for this for you. You don't have to do anything except complete the rest of this form, and respond to the email we will send you to confirm your email address.*

*If you are happy for us to do this, **go straight to question 4.***

*If you would prefer to make the online application yourself at [www.lewisham.gov.uk/freeschoolmeals](http://www.lewisham.gov.uk/freeschoolmeals), please tick this box. You don't need to complete any more of the form. Instead, hand it to a member of the school office team. We will contact you to check that you have applied. (You may want to make a note of the website address.)*

If you don't wish an application to be made for Free School Meals (Pupil Premium), we're sorry to hear this because it means that neither the school nor yourself will get the benefits that Pupil Premium brings. However, if you are sure, please tick the box to the right. Please tell us why you don't wish an application to be made in the box below then hand this form to a member of the school office team.

I don't wish an application to be made because ...
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**4.** Please enter your details as the parent/carer:

FULL NAME (as registered with HMRC)														
DATE OF BIRTH						NATIONAL INSURANCE # (IMPORTANT!)								
FULL ADDRESS										POSTCODE				
EMAIL ADDRESS														
CONTACT NUMBER														

**5.** Please complete the declaration:

I, the parent, declare that the information I have given on this form is true and complete. I agreed to allow the above named Provider (Marvels Lane Primary School) to share this information with the London Borough of Lewisham, for purposes of checking eligibility.

As the data controller, the Provider will ensure data on this form is held securely at all times. This data may be held on a computer system which has been registered in accordance with the Data Protection Act 1988. We may share the data on this form with other local and national government agencies in order to facilitate the processing of this or other applications and where we are required to do so by law.

SIGNATURE											DATE			
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**If any of this information is unclear, please ask to speak to Stephen Sealy (the School Business Manager).**

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**FOR COMPLETION BY STAFF MEMBER RECEIVING FORM**

I have checked the form and all required information appears to be entered correctly and is legible.

**FOR OFFICE USE ONLY**

	Date application made
	Date SAM decision confirmed
	Date MIS updated